

The Financial Intelligence Centre (FIC) is receiving numerous calls enquiring how to access goAML, which is the main channel for registration with the FIC, and for communication and contact with accountable institutions.

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Financial
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NOTICE

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GOAML LOGIN INFORMATION

The Financial Intelligence Centre (FIC) is receiving numerous calls enquiring how to access goAML, which is the main channel for registration with the FIC, and for communication and contact with accountable institutions. Importantly goAML is the platform for electronic regulatory reporting and compliance submissions to the FIC.

Your accountable institution will not be able to access goAML and discharge all its reporting, and submit compliance information to the FIC, and without the unique goAML organisational identity (Org ID) number of your entity, as registered on goAML.

The FIC urges all accountable institutions to ensure they have up to date and valid user access to goAML and, that their unique user and institution login credentials to the goAML platform are current.

Several of the volumes of calls the FIC is currently receiving relate to resetting of passwords, updating of user and institution login credentials, as well the registering of additional users on goAML. The necessary steps to follow on both aspects are shown below.

1. How do I reset my password on goAML?

- Click on "[Register | Report](#)" on the FIC website
- Click on "LOGIN" on the [goAML landing page](#)
- Select "Forgot Password?"
- Enter your user name and e-mail address
- Enter authentication code
- Click "Submit"

A message will be sent to your registered e-mail address with a link to reset the password. Click on the link and capture your new password. Your new password must be between five to 10 alphanumeric characters and special characters, of which one alpha character must be in upper case, e.g. Pass1!

2. How can I register additional users on goAML?

Existing registrants should not click on “Register as an organisation” as this will create a duplicate registration which will be rejected by the FIC.

To add users to the goAML system please follow these steps:

Step 1: Click on “[Register | Report](#)” on the FIC website

Step 2: Click “[Register as a person](#)”

Note: You cannot register your entity as a person. Only compliance officers or money laundering reporting officers can be added as additional users.

Step 3: Insert Org ID and complete the registration form. Add the relevant attachments i.e. certified copy of ID or passport number and signed authorisation letter before clicking “submit”.

Note: The authorisation letter must be on your entity’s letterhead and include the details of the additional compliance officer, such as their name, surname, ID or passport number, occupation and their role to be allocated on the system. Without this authorisation letter, your registration will be rejected.

Step 4: The FIC will confirm the successful registration of the additional user. Only then can the compliance officer update and verify the institution’s details.

Note: Mandatory details as indicated on the goAML system must be provided or updated to ensure successful submission of all reports.

Step 5: The FIC will confirm the successful account registration and the newly registered compliance officer can file reports.

Direct any queries to the FIC’s compliance contact centre on 012 641 6000, select option 1, or submit a web query by clicking on: <https://www.fic.gov.za/compliance-queries/>

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